



# Event Evaluation Forms

Event: \_\_\_\_\_ Event Date: \_\_\_\_\_

What was the Initial Purpose: Fellowship  Outreach  Evangelism   
Worship  Discipleship

Target Group: \_\_\_\_\_ Did you hit your target? Y / N

Number in Attendance (if applicable): \_\_\_\_\_ Cost of Event: \$ \_\_\_\_\_

Number of people involved in planning \_\_\_\_\_ Was it Adequate? Y / N

What ministry teams or other individuals were involved? \_\_\_\_\_

Date planning began: \_\_\_\_\_ Was this enough time? Y / N

Equipment, materials, facilities, hired personnel involved in event: \_\_\_\_\_

Did we achieve our purpose? Y / N Why or why not? \_\_\_\_\_

What aspects of the event were successful? \_\_\_\_\_

What would you do differently to make this event more successful in the future?

\*Attach any other support documents you feel would be beneficial for future reference.

Signature: \_\_\_\_\_ Date \_\_\_\_\_